

November 24, 2025 Art Guild of Orange Park Board Meeting Minutes
Held at Grumpy's Restaurant, Orange Park

The meeting was called to order at 9:30AM.

Members present: Phyllis Renninger, Rhona Scoville, Sarah Sawyer, Andre Sibilla, Sandra Jones, Debbie Cusick, and Silvia Murarui

Minutes from October 27, 2025: Sandra made a motion to approve the October 27, 2025 membership meeting minutes. Debbie seconded the motion, and the motion passed.

Secretary Report: We will add the Ace Hardware on Hwy 17 in Orange Park to our list of businesses we are registered with. Our Home Depot number is 9411 653 916, plus Phyl's AOL address and cell phone number. The secretary will send thank you notes to businesses who donate money to the guild. If we give a copy of our logo to Logo Express in Fleming Island, they can put our logo on our shirts. Sarah will work with Logo Express to arrange set up for shirts and orders.

Treasurer's Report: In November, we had gallery expenses, and two checks were received from the gala. We got two new members, plus we had income from two workshops: Tom Ladnier and Corey Moortgat.

Gallery Update: Phyl is writing a summary of the steps taken since July to get the gallery ready to open. The ribbon cutting ceremony will be January 22. This is a Chamber of Commerce event with no food, drink, or music.

To be considered: setting a policy on the art to be displayed (Kathy's exhibit team & pre-registering art for opening), current presentation guidelines will be followed, how long art will be displayed, brainstorming ideas for the first few months, display award-winning art, art from *Artistic Views* books, book with artists' bios and pictures, registration fees, percentage of sales for the guild, rotation of art exhibits, permanent exhibit for museum area (Courtenay Hunt, Augusta Savage, TC Miller), fee for not removing art on time, writing up sales tickets, procedures for volunteers, volunteer scheduling and training, etc.

We voted for a \$25 registration fee that covers entries Jan until Sep 1. The board will set gallery guidelines and procedures at strategic planning which will give us the data we need to make adjustments and improvements. We decided on 20% commission on sales.

Artistic Views will be available for sale at the December holiday party. Phyl will inquire whether we can order 50 more copies of the first volume, which is sold out.

Consultant Report: Sarah reviewed the Gallery "shower" list, and asked that we get items we still need. We need signs around town to advertise the gallery.

Clay County schools had a teacher planning day that focused on art. Sarah was the only Art Guild member present. She met with students who were interested in being involved with the art guild. The

SJRSC Foundation showcases and sells art; Saarah will get us more information as it is available. On May 15, there is a Fine Arts event at Thrasher Horne. Nancy will be getting her team ready for that. Waste Not Want Not at the mall begins their Canstruction today (November 24). Sarah explained what that is and how it helps feed the hungry. We will be helping the Jacksonville Jaguars with their Canstruction - date TBD.

We'd like the homepage of our website to start with upcoming events. We need more committees and more co-chairs for the gallery, exhibits, community service events, students' liaison, etc. Chair-i-Tea will be combined with the fall gala and will have an auctioneer, food, music, and dance.

"Featured Artist" on the old website wasn't working. We want to feature artists on Facebook, at our membership meetings, and at the gallery.

Sound Walk Roots at Jacksonville Beach in January is an opportunity to sell art. Pre-register with Sarah, sign up to help at the event. There will be no registration fee, no theme, no size limit. Patrons will get swag bags with a discount coupon to our gallery.

Membership: We have 82 members. At the membership meetings, Sandra will be seated up front by the door for sign-in. We will move other tables (raffle, book sales, sign-up sheets, and new membership registration) further back from the front door.

Community Service: Victorian Christmas at the Historic Triangle in Green Cove Springs. Go see it! It went through 3 phases: 1) sketch the design onto the plywood, 2) background painting, and 3) detail work. Silvia asked for a co-chair (please put this in the news letter).

President's Update: The board asked Phyl to see if Marsha wants to remain on the board; if she does not, then it is recommended that Stephanie be appointed Communication Chair. Stephanie Tolley is willing to serve on the board; she has a marketing background.

Phyl made a motion that chairpeople keep notes on participation of the hours spent on special events, and recommend a Volunteer of the Year Award. Rhona seconded the motion and it passed.

The Art Guild of Orange Park's new official address is 440 McIntosh Ave., Orange Park, FL 32073.

The Meeting was adjourned at 12:20PM.

Upcoming: Our Holiday Party is at Fox Valley Center at 6:00PM on December 8, 2025. Our next Membership meeting is at 6:30PM on January 5, 2026. Our next board meeting is on January 25, 2026 at 9:30AM at Grump's Restaurant in Orange Park. There is no board meeting in December.