



Board Meeting
Monday, August 30, 2021 6:00 p.m.
Minutes

- I. **Call to Order 6:11pm**
- II. **In attendance:** Deborah Broach, President; Edie Dozsa, Treasurer; Sarah Sawyer, Secretary; Debby Cusick (via Google), Past President; Linda Hawkins, Communications Chair; and Beth Haizlip, Programs/Workshops Chair.
- III. **Absent:** Phyllis Renniger, Vice-President; Kathy Plante, Exhibit Chair
- IV. **Minutes:**
Due to Summer Break, June and July Minutes will be mailed out with August Minutes.
- V. **Financial Report 2021-22 Budget Update:**
Dennis Smallwood has resigned effective August 29, 2021. Dennis has agreed to continue to train Edie and be available to help her and the Guild going forward.
**** Financial Report**
 - A. Dennis S. researched cost of a laptop, printer and software
 - B. Laptop and printer will be used for financials and for check-ins at meetings and exhibits.
 - C. **Motion** was made by Deborah B. to purchase a laptop, and software with a budget not to exceed \$700.00. **Motion** was seconded by Edie D.
 - D. **Motion** passed.
 - E. Discussion about the benefit of a laser printer for printing brochures and the need for a copier & scanner option.
 - F. **Motion** to amend was made by Deborah B. to increase but not exceed the budget to \$800.00 for laptop, printer and software. **Amendment** was seconded by Linda H.
 - G. **Motion** passed.
 - H. **Motion** was made by Edie D. to get a Vystar business card for the guild. Motion was seconded by Deborah B.
 - I. **Motion** passed.
 - J. Deborah B. and Edie D. can meet and go shopping and choose laptop Printer, scanner, copier. They will plan a time after this meeting.

VI. Bylaws Update - Deborah B

The Bylaws Committee, Deborah B., Phyllis R., and Sarah S., met and made changes to the bylaws that the board recommended at the Strategic Planning Meeting in July 2021.

The bylaws were reviewed for grammatical corrections by Betty McKee. The Bylaws Committee will meet again to make additional changes that the board has suggested.

VII. Old Business: Committees and Shows

- A. Committees at first Meeting: Committees will go on before the Program.
- B. Dee Roberts is going to give out 30 -8x10 matted boards and 10 8x10 watercolor. Subjects go on back. Tom and Dee to photograph all pieces for an Online Show. Discussed adding the Online Show to our website and about being careful about No last mins changes for the board to approve.
- C. Beth suggested rethinking it for a January show online. Discussed Dee to go ahead and give out canvases and give but delay Online Show until January 2022.. This will also encourage the hobbyists to be involved.
- D. Linda will make a temporary page for the Online Show.
- E. **Motion** made to approve Dee's project to do an 8x10 online show for January with details to be approved by the board.
- F. **Motion** was seconded by Deborah B..
- G. Discussion: Very good idea. Everyone loves the idea of giving more time and encouraging others. Plus, Dee is donating canvases which eliminates that need for canvas budget for this project.
- H. **Motion** passed.

VIII. New Business

A. AGOP Meeting September 7, 2021 Discussion:

- 1. Beth H. & Edie D. to meet at 5:00pm at the storage unit to pick up AV equipment.
- 2. Board members arrive at 5:15pm to help with set-up.
- 3. Deborah B. has the key.
- 4. Beth H. will Call Dennis S. about Tom helping with AV equipment.
- 5. Deborah B. will ask Dee Roberts about donating something for the raffle.
- 6. Beth H will bring easels and black tablecloths. Deborah will make an 8x10 sign for each chair's table.
- 7. Each chair should bring a clipboard with a sign up sheet for each task on their committee.
- 8. Beth H. will call Alison McCauley about helping with membership at the meeting.
- 9. Edie D. & Sarah S. will be at the Front Table. Gabi, Sarah S.' daughter will help.
- 10. Due to Covid precautions, masks are required and food eliminated.
- 11. Linda H. will take photos to post on Facebook and work with the developer to activate the new website by September 7th.
- 12. Social from 6:00-6:45pm. Welcome & Announcements 6:45-7:00pm - Deborah B. To include 2021-22 AGOP events, JCA Exhibit & brochures, etc. Sarah S will introduce new members. Introduction of all Committee Chairs with each chair explaining the opportunities of their committee.
- 13. Break for raffle with 15 mins to visit all the tables

14. Edie D will need items needed for meeting from Dennis: Deborah B will help give Edie D ideas for the Finance Committee to help her come up with tasks.

B. Board Request:

1. **Motion** was made by Beth H to move our Board meetings to 5:00 pm from 6:00pm. Linda H. seconded the motion. Discussion: This will be better for everyone.
2. **Motion** passed

D. JCA Exhibit

1. JCA "take" on Sept 30th.
2. Hathy P is contacting Ted Head to email the exhibit brochure made in Adobe InDesign. Linda H. will update it for JCA and have it ready for the next meeting. Kathy P will get it printed. Art Size 11x14 and up to 30x36. Limit of 2 pieces.
3. Linda to be Chair for the JCA show.

E. Board Correspondence:

Discussion about difficulty between reading docs when some are Microsoft users and some are Mac. Beth H. recommended WordSoft App-download for Word on Mac for free.

IX. Ongoing Business:

A. Summer Project/Book & Calendar - Deborah

1. Summer Project: Deborah B will be retyping all 3x5 cards so that the look is identical and uniform. We will collect all 3x5 cards at the meeting. A sample was shown to the board of how each will look when hung.
2. Carron Wedlund will call the Town Hall about hanging the exhibit Thursday or Friday to give Deborah time to retype all the cards.
3. **Motion** was made by Deborah B. to explore doing a historical book and calendar as a fundraiser for the guild. Motion seconded by Beth H. Discussion: Phyllis to be in charge of getting the ball rolling for a Historical book & Calendar.
4. **Motion** passed.

B. Website - Linda H

1. Developer: has given the passwords to Linda who will help update ArtGuildofOrangePark.org
2. First meeting we will use Square. In the future we will use Stripe. Stripe will automatically put the info into the website when someone joins or purchases a workshop. Deborah B. and Edie D. will meet to talk about how things should work. Deborah B. will be on Linda's website committee.
3. AGOP website, brochure and Constant Contact to be done by Linda H.
4. Linda H. to do JCA entry Brochure for meeting since she knows Adobe InDesign and is JCA Chair.

C. Exhibits:

Kathy P. is out of town, she will be at the meeting. She will bring info and brochure about JCA.

D. Town Fall Festival - Phyllis R/Deborah B

1. Town Festival: OCT 16-17
2. Sign up to help! — 2 people every 4 hours

3. Donation Jar: Art Inside: Go inside to our Selfie wall and be directed to Artwork.
4. Deborah B to design butterfly wings: we will need to purchase a canvas dropcloth.
5. In Sept, we will bring the canvas to the mural painting to do there.

E. UPDATES:

1. 16 x 20 for Summer Project
2. Bring one painting to be critiqued. Bring up to 2 but we may only have time for 1
3. Share about the Line UP and Excitement of this year!
4. Add Mask Mandate for meeting
5. Must pay dues if they want to enter the Summer Project.
6. Description of historic background of art piece on 3x5 card.

F. Programs - Workshop Update -

1. **Motion** by Beth H. to Increase workshops from \$75 to \$95 for members and Non-members are \$35.00 more than the total(\$130 for Non-members). **Motion** seconded by Deborah B.
2. **Motion** passed.
3. **Motion** is made to give artists an opportunity to be a Featured Artist to help them market their work while increasing our revenue. A photo of their art and one link will be added to their website or social media account for \$60. **Motion** seconded by Linda H. seconds.
4. **Motion** passed.

X. Next Board Meeting & Adjournment

Next meeting September 27, 2021 at 5pm. Adjourned 8:08pm